



SPORTS AUTHORITY OF INDIA

TRAINING CENTRE, ASR STADIUM,

ELURU- 534005(AP)

TENDER NOTICE

FOR

RUNNING & MAINTENANCE OF MESS AT SAI,

TRAINING CENTRE, ASR STADIUM,

ELURU (AP)

SAI, TRAINING CENTRE, ASR STADIUM, ELURU (AP)

E – mail : saistcelr2013@yahoo.in

Web : www.saisouth-bangalore.com / www.sportsauthorityofindia.nic.in

Phone / Fax No: 08812 – 230196

Cell No: 09493880920



**SPORTS AUTHORITY OF INDIA
SPORTS TRAINING CENTRE, A.S.R. STADIUM,
PENTION LINE, ELURU (W.G.DIST) AP.**

Web : www.saisouth-bangalore.com / www.sportsauthorityofindia.nic.in

Email: saistcelr2013@yahoo.in

Ph & Fax: 08812 - 230196

TENDER NOTICE

Sealed Tenders are invited from reputed Firms/Companies having minimum annual turnover of Rs. 5.00 lakhs (Rupee Five lakhs) and above in running with experience of doing catering job in Schools / Colleges / Offices/ Educational Institutions /Hotels / Restaurants etc., for running Mess for the Sports Persons at SAI STC, Eluru.

Tender Form with detailed information can be obtained from the Centre Incharge, Sports Authority of India, Training centre, ASR Stadium, Eluru – 534 005 on any working day from the date of publication of this Notice between 9.30 hrs. and 13.30 hrs on payment of Cash/DD of Rs. 500/- (Rupees Five hundred only) drawn in favor of The Centre Incharge, TC, Sports Authority of India Eluru which is nonrefundable. The tender form can also be downloaded from the websites mentioned above. In case of downloading from the website the tenderer will have to remit the tender cost along with the EMD prescribed. Last date & time for sale of Tender will be 01/02/2017 up to 14.30 hrs. Last date & time for submission of Tender will be 01/02/2017 up to 14.30 hrs. Tenders will open on 01/02/2017 at 15.30 hrs.

The Centre In-charge, SAI TC, Eluru reserves the right to accept or reject any or all tenders without assigning any reasons.

SD/-

CENTRE INCHARGE
SAI, STC, ELURU (W.G.DIST) AP.



**SPORTS AUTHORITY OF INDIA
SPORTS TRAINING CENTRE
ELURU, AP 534005.**

Web : www.saisouth-bangalore.com / www.sportsauthorityofindia.nic.in

**BIDDING DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE,
ELURU (W.G.DIST) AP-534 005.**

Tender Document No.SAI/STC-ELR/SCH-MESS CONTRACT/2017-18/

Cost of tender form : Rs.500/-

Last Date & Time of sale of Tender : 01/02/2017 14.30 hrs.

Last Date & Time of Receiving Tender : 01/02/2017 14.30 hrs.

Date & Time of Opening of Tender : 01/02/2017 15.30 hrs

INSTRUCTION TO BIDDER

CHAPTER – I

- 1.1 Sports Authority of India (SAI), Training Centre, Eluru (AP) invites bids for Running Mess for TC inmates for the year 2017-18 in its Hostel Building.
- 1.2 The schedule of requirement and conditions of contract is given in Chapter – 3
- 1.3 The Bidding Document duly completed in all respect should be submitted in 3 separate sealed envelopes (A & B) addressed to THE CENTRE INCHARGE, SAI, TRAINING CENTRE, ASR STADIUM, PENTION LINES, RLY.STATION ROAD, ELURU(W.G.DIST) AP -534 005.

as per details given below:

ENVELOPE 'A'

i) Shall contain Technical Bid consisting of all technical details along with commercial terms and conditions. The Bidding Document duly signed by the tenderer or by his authorized signatory in each page should be submitted in the envelope-'A along with other details in the format given in CHAPTER -5 .The Technical Bid should be submitted in the formats given at Annexure-1 & II along with Demand Draft/Pay Order of Earnest Money Deposit of Rs.5, 000/- (Rupees Five thousand only). The EMD should be deposited in the form of Pay Order/Demand draft issued by any Nationalized/Scheduled Bank in favor of THE CENTRE INCHARGE, SPORTS AUTHORITY OF INDIA, TRAINING CENTRE, ELURU(W.G.DIST) along with other details in the format enclosed at Annexure – I.

The original receipt issued by the Centre Incharge of SAI Training Centre, Eluru for Rs. 500/-towards the cost of Tender Form should also be enclosed in this envelope. In case the Tender Form is downloaded from internet, an additional amount of Rs. 500/- should be added to the EMD.

Shall contain Technical Bid consisting of all technical details as per annexure II along with commercial terms and conditions. The Bidding Document (Chapter – 2 Condition of contract) duly signed by the tenderer or by his authorized signatory in each page should be submitted in a sealed envelope super scribed as '**Envelop A – Technical Bid**'.

ENVELOPE 'B'

Shall contain the Financial/Commercial Bid indicating the amount of monthly license fee offered for running Mess in SAI Training Center, Eluru (W/G/Dist.) AP. The format for submitting the Financial Bid is given in Annexure III. The cover may be sealed and super scribed as Envelop 'B' – Financial Bid.

Both the envelopes (A) duly sealed and superscripted as "Technical Bid" and 'Financial Bid' respectively should be put in one big cover which should again be sealed and addressed to the Centre Incharge, SAI Training Centre, ASR Stadium, Eluru – 534 005 before depositing in the Tender Box available within the centre incharge, at the SAI Training Centre. Eluru. All the two envelopes should be submitted in one big cover duly sealed. Envelop 'A' submitted by the tenderers will be opened on the time and date as given in the tender document. Envelop 'B' i.e. Financial/Commercial Bid of those bidders only will be opened, whose documents are found in order and acceptable by the competent authority. Date and time for opening of the Envelop 'B' will be decided later on.

- 1.4 The Technical Bid and the Financial Bid should be sealed by the Bidder in separate covers duly super scribed and all the two sealed covers should be put in a bigger cover which should also be sealed and duly super scribed. **The Technical Bids will be opened on 01/02/2017 at 15.30 hrs.** and will be evaluated by a duly constituted committee. The Financial Bids of only the technically acceptable offers will be opened for further evaluation.
- 1.5 The Bids received after the specified date and time will not be considered under any circumstances. SAI shall not be responsible for any postal delays.
- 1.6 Sports Authority of India, SAI Training Centre, Eluru (W/G/Dist.) AP reserves the right to reject any or all bids without assigning any reason. SAI also reserves the right not to accept the highest bid.

A. ELEGIBILITY CRITERIA:

- 1.7 The bidders should have experience of providing only catering services in Educational/Sports Hostels/Schools/Colleges/Offices at least for a period of two years with minimum annual turnover of Rs.5.00 lacks per annum from the catering business. The bidders having more experience of providing catering shall be given preference.

CHAPTER – 2

CONDITION OF CONTRACT

- 2.1 The bids must be accompanied by a Bank Draft/Pay Order issued by any nationalized / Scheduled Bank for Rs.5, 000/- (Rupees Five thousand only) in favor of The CENTRE INCHARGE, SPORTS AUTHORITY OF INDIA, TRAINING CNETRE, ELURU(W.G.DIST) AP as EMD.
- 2.2 The Technical Bids shall be opened on 01/02/2017 at 15.30 hrs. in the office of SAI Training Centre, ASR Stadium Eluru by a duly constituted Committee in the presence of such Bidder or their representative who may desire to be present at the time of opening of bids.
- 2.3 It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign an undertaking along with the bid document that he has read the complete tender document and will abide by its terms & conditions.

- 2.4 The bids addressed to the CENTRE INCHARGE, SPOERTS AUTHORITY OF INDIA, TRAINING CNETRE, ASR STADIUM, RLY.STATION ROAD, ELURU(W.G.DIST) AP, should be submitted in sealed covers subscribing “BID FOR MESS” in **SAI Training Centre, , Eluru (W.G. Dist.) AP**. The sealed covers should bear the name and address of the bidder including telephone numbers. The bids will be received in the office of the CENTRE INCHARGE, SAI, TRAINING CNETRE, ASR STADIUM, RLY.STATION ROAD, ELURU(W.G.DIST) AP, up to 14.30 hours on 01/02/2017 and Technical Bids will be opened at 15.30 hours on 01/02/2017 by a committee appointed by the Centre Incharge, SAI TC, Eluru. In the presence of bidders who may desire to be present or their authorized representative. The date, time and place for opening the Financial Bids shall be decided only after scrutinizing the technical bids.
- 2.5 **The financial bids shall be evaluated on the basis of lowest bid criteria and highest License fee a without compromising on the quality of the menu. Rates quoted should be inclusive of the all types of taxes as applicable during the contract period.**
- 2.6 Negotiations with the bidders are strictly prohibited. However, SAI reserves the right to negotiate with evaluated responsive highest/lowest bidder in exceptional circumstances.
- 2.7 The bid shall contain no erasures or over writing except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
- 2.8 Bid Documents are neither transferable nor cost of the bid documents is refundable under any circumstances.
- 2.9 The issuing of bid document shall not constitute that the bidder are automatically qualified.
- 2.10 Even after award of contract, information/facts submitted by the bidders are found to be misleading / incorrect, even after award of contract; Regional Director SAI Southern Regional Centre reserves the right to disapprove the contract.

2.10.1 The successful bidder has to furnish Performance Security Deposit for an amount of Rs.50,000/- (Rupees Fifty thousand only) whichever is more in the form of Account Payee Demand Draft from a Commercial Bank/Bank Guarantee from a Commercial Bank. This has to be given within 10 days of Acceptance/Award letter issued. Performance security should remain valid for a period of sixty (60) days beyond the date of completion of all contractual obligations.

2.10.2 The Earnest Money Deposit will be refunded to the unsuccessful bidders within three months of the date of approval of the successful bidder and, on receipt of performance security to successful bidder. The earnest Money of the successful bides will be liable to be forfeited, if he/she does not fulfill any of the following condition.

(a) The successful bidder shall have to deposit Performance Security Money amount within 10 days of the receipt of the award letter. The security thus to be deposited with SAI Training Centre shall not carry any interest.

(b) Execution of the agreement on Rs.100/- (Rupees one hundred only) Stamp paper within 7 days of the receipt of award letter.

© To undertake the work from the specified date mentioned in the award letter.

2.11 In case of any dispute between their employees and successful bidder, SAI Training Centre, Eluru will have no responsibility and shall not be responsible for any compensation in any form to such employment to any of such employees during the currency of and/or after the expiry of this agreement.

2.12 The successful bidder will have to provide food to SAI Trainees as per the prescribed food Menu (Annexure IV) and at the rates as quoted and agreed upon in Annexure III of Bidding Document.

2.13 The successful bidder will be responsible for maintaining the furniture, electrical, sanitary, water connection and other fittings in proper working condition and in case of any fault will be repaired at the cost of the bidder.

2.14 The furniture issued will be on a One – Time Basis, and it should be returned in good condition after expiry of the contract. Its maintenance will be the responsibility of the bidder who will also be responsible for any breakage and damage of this furniture.

- 2.15 The caterer will be responsible for the cleanliness of the Dining Hall, Kitchen and the surrounding areas. Disposal of Kitchen waste and other items will be outside the areas of the SAI Training Centre.
- 2.16 The caterer will be allowed to use gas fuel only. No cooking on electricity will be permitted, and no cooking allowed using hard coal / wood.
- 2.17 The food supplied should be whole some, hygienic, nutritious and prepared in refined oil. The SAI Training Centre reserves the right to take the assistance of any institution/agency/expert for guiding the caterer, and will be binding.
- 2.18 The caterer will ensure compliance to the labour laws as applicable to the caterer and employees including any additional obligations that may arise on account of the mess being located within the SAI Training Centre.
- 2.19 The caterer will maintain a reserve fund with his own bankers for meeting all accruing liabilities of terminal benefits, compensation to his employees.
- 2.20 Licensee shall pay the license fee for every month in advance by 10th of each English calendar month. Nonpayment of license fee within the prescribed date will constitute breach of the terms of license and constitute termination of the contract.
- 2.21 The caterer has to bring his own kitchen equipments, crockery and cutlery utensils and other items required for preparing and serving of food. All the items should be of good and standard quality and same are subject for checking by Administrative Officer/ or his representative of SAI Training Centre.
- 2.22 In case of any dispute the matter shall be under the jurisdiction of the courts situated in Eluru W.G.Dist.AP.
- 2.23 In case of food, if found less in quantity or of sub standard quality or unhygienic condition or not served in time, the penalty will be deduction of 10% of the monthly bill or as decided by the Centre Incharge, SAI Training Centre. Repeated fault may result in forfeiture of part or whole of security and even termination of the contract. SAI Training Centre reserves the right to visit the existing or the past customers of the bidder to ascertain the quality of work performed by them and in case any negative

report is received against the bidder, his/her bid may be rejected. Also in case any information provided by the bidder is found to be false, his/her bid can be rejected and whole security forfeited.

- 2.24 That without prejudice to the right and privileges of the licensor, licensee during the tenure of his license shall not transfer, assign or part with licensed premises or any portion thereof permanently or temporarily to any other person/persons and shall not be allowed to take any person/persons to share the accommodation or in partnership without the prior written permission of the licensor, shall not allow any person/persons to occupy the licensed premises or to use any part thereof or create any right of any other person/persons/party in the said licensed premises.
- 2.25 The licensee shall not be entitled to put up any structure (permanent/temporary) on the licensed space. In case any such structure(s) is/are required to be put by the licensee for the promotion of his/her business, the licensee shall submit a detailed plan for approval of the licensor. No additional/ alteration or structural changes would be allowed to be put up without the written prior approval of the licensor.
- 2.26 That in the case the license comes to an end on expiry of the period of license or is revoked before the expiry of terms; the licensee shall not remove any furnishing, fittings, and fixtures etc., belonging to the licensee without the prior written approval of the licensor. If the licensor decides not to retain all or any of the fittings and furnishing, the licensee shall remove the same peacefully and restore the licensed space to the original condition at his/her own cost.
- 2.27 That the caterer shall not do anything in or outside the licensed premises which may create nuisance or cause any annoyance to the neighbor, or to the Director/Incharge/visitors or Sports person living/visiting the premises.
- 2.28 Sufficient number of lights points, power plugs, fans including exhaust fan will be provided by SAI at its own cost. For any addition and alteration in the electrical installation work, prior approval in writing of the Director, will have to be obtained by the Caterer.
- 2.29 Only such items of food and beverages will be prepared as per the menu and no additional items should be prepared which is prohibited by Ministry of health / SAI Training Centre / or any other Govt. Agency.

- 2.30 The licensee shall arrange for removal of the garbage / the kitchen waste of any other type every day at his/her own cost.
- 2.31 That the carter shall maintain environmental hygiene and proper sanitation of the Mess premises at all the time. The caterer shall be bound to abide by all the provisions of the prevention of food Adulteration Act as applicable in the State and other Central and local laws and rules and regulation existing there in or to be enacted or introduced here after.
- 2.32 That the caterer at his/her own cost will provide uniform to his employees. He will also provide running hot water, cupboards for keeping servant's cloths. The caterer shall arrange fire extinguisher and other requirement in the kitchen. It will be the responsibility of caterer to comply with all fire-fighting norms and condition as laid down by the concerned authority. SAI Training Centre will not be responsible for any eventuality.
- 2.33 That the washing of utensils including dishwashing shall be permitted at the place provided for that purpose.
- 2.34 The licensee shall not encroach upon any area of vacant land for any kind of construction.
- 2.35 That no public telephone shall be arranged/provided in canteen without obtaining prior approval of the licensor in writing.
- 2.36 SAI Training Centre reserves right to revise its menu and no extra payment will be made for the same.
- 2.37 The licensee shall be responsible for ensuring the safety of the persons employed by him. The licensee shall be responsible to pay compensation in case of any injury caused to any persons/or damages caused to the property of SAI Training Centre/ or to any third party, as per the law. In case of any legal case by any competent authority, the tenderer shall be solely responsible for defending the cases in a court of law.
- 2.38 These are only proposed draft, terms & conditions and can be modified, changed or added to the time of finally concluded before signing the agreement.

- 2.39 The Earnest Money of the successful bidder will be refunded after depositing the security deposit in signing the contract.
- 2.39A In case Hostel shifted to anywhere in Andhra Pradesh the successful bidder will be continue his chartering services shifted place within his contract period.
- 2.40 Conditional/ Incomplete bids will be rejected.

ARBITRATION

- 2.41 In the event of any dispute or difference arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation there of including the rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement / contract whether in course or after its termination, the parties shall settle the same at the first instance by mutual discussions / conciliation which would be conducted by the Director at Bangalore.
- 2.42 In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceeding for resolution of differences/disputes etc., mentioned above by appointing a sole arbitrator, who shall be the Director General of SAI in which event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation act 1996.
- 2.43 The Venue of such arbitration proceeding shall be at Bangalore and the courts in Bangalore alone will have jurisdiction in all respect of all proceedings connected there with.

**BIDDING DOCUMENT FOR RUNNING MESS AT SAI TRAINING CENTRE,
ELURU.**

SCHEDULE OF REQUIREMENTS

CHAPTER – 3

| S.No. | Description | Location | Menu of Food | Approved Rate per day per head |
|-------|---|--------------------|---|--------------------------------|
| 01 | Running of Mess in SAI TRAINING CENTRE, ELURU (AP) 35 to 45 Sports Persons | ASR STADIUM, ELURU | Menu of Food enclosed at Annexure IV | Rs.225.00 |
| 02 | PERIOD OF CONTRACT | 2017 – 2018 | A period of 1 year, extendable to next year based on satisfactory report of service | |

**BOARDING DOCUMENT FOR RUNNING MESS AT SAI TRAINING CENTRE,
ELURU**

CHAPTER – 4

SPECIFICATION AND ALLIED TECHNICAL DETAILS

(Facilities to be provided by SAI)

| S.No. | Name of Place | Details of Areas / facilities to be provide by SAI |
|-------|----------------------------|--|
| 01 | SAI TRAINING CENTRE, ELURU | Cooking area, Dining Hall with dining table This is Boys hostel, no female employees (Cooks/ Bearer etc.) are allowed If wants empty Gas cylinders we will provided after taking Rs. 1000/- Security Deposit of each one. Food must be prepared in Cooking area of SAI STC, Eluru. Outside preparation not allowed. |
| | | Water & Electricity |

**SPORTS AUTHORITY OF INIDA
SPORTS TRAINING CENTRE, ELURU**

CHAPTER – 5

**BIDDING DOCUMENT FOR RUNNING MESS IN SAI TRAINING CENTRE
ELURU.**

PARTICULARS OF EMD

- 5.1 NAME OF AGENCY :
- 5.2 PERIOD OF SALE OF TENDER DOCUMENT : 01/02/2017 14.30 hrs.
- 5.3 LAST DATE & TIME FOR RECEIPT OF TENDER : 01/02/2017 14.30 hrs.
- 5.4 TIME & DATE OF OPENING OF TENDER : 01/02/2017 15.30 hrs.
- 5.5 PLACE OF OPENING OF TENDER : SAI TRAINING
CENTRE, ASR STADUM
(ELURU)
- 5.6 DETAILS OF EMD :
- (a) AMOUNT :
- (b) NAME OF THE BANK :
- (c) PAY ORDER / BANK DRAFT NO. & DATE:

(Signature of the bidder or his authorized signatory along with seal)

**SPORTS AUTHORITY OF INDIA
SPORTS TRAINING CENTRE, ELURU (W.G.Dist.) AP**

**TECHNICAL BIDDING DOCUMENT FOR RUNNING MESS AT SAI
TRAINING CENTRE ELURU (W.G.Dist.) AP**

B. TECHNICAL DOCUMENTS

1. NAME OF BIDDER :
2. ADDRESS OF BIDDER

3. DETAILS OF DOCUMENTS TO BE SUBMITTED

- (i) Details of Permanent Account Number (PAN No.)
- (ii) Three years experience of catering business (attach documentary proof)
- (iii) Reg. No. of the Firm
- (iv) Total Turn Over during last 3 preceding years
- (v) Copy of VAT /TIN /TAN/ Service Tax Registration
- (vi) Copy of audited balance sheet or Income Tax Return for the last 3 preceding years.

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY ALONG WITH SEAL)

Telex:

Telephone:

Fax No.:

E. Mail:

Website:

**SPORTS AUTHORITY OF INDIA
SPORTS TRAINING CENTRE, ELURU (W.G.Dist.) AP**

TECHNICAL BIDDING DOCUMENT FOR RUNNING MESS AT SAI TRAINING
CENTRE, ELURU (W.G.Dist.) AP

PRICE SCHEDULE / FINANCIAL BID

(To be utilized by the bidder for quoting their prices)

1. No bidder will be permitted to alter or modify their bids after the expiry of Deadline for receipt of the bids.
2. The Financial Bid should be valid for a period of 180 days from the opening of Financial Bids.
3. The rates / cost should be quoted inclusive of all type of taxes.

BID PARTICULARS FOR TENDER No.

1. NAME OF BIDDER
2. ADDRESS OF BIDDER
3. MENU COST (Per day Per Head)
4. MONTHLY LICENCE FEE

(Signature of Bidder or his authorized signatory along with seal)

E. Mail:

Telephone:

Fax No.:



**SPORTS AUTHORITY OF INDIA
SPORTS TRAINING CENTRE, ASR STADIUM
ELURU W.G DIST (AP)**

Email: saistcelr2013@yahoo.in

Ph. /Fax: No. 08812 230196

Dt: 12/01/2017

IMPORTANT TERMS & CONDITIONS

The successful bidder is must be follow the following terms & conditions to running mess in his contract period.

- 01. The strength of Inmates (Sports Persons) is 40 to 45 only. Catering Charges will be paid as per their attendance only.**
- 02. Lady workers (Cooks/ Bearers) are not allowed to prepare food in the Hostel due to this is purely boys' hostel.**
- 03. We provide Dining table & Chairs only, rest of the kitchen items arranged by the contractor on his own.**
- 04. We will provide empty Gas cylinders with security deposit of Rs. 1000/- each one.**
- 05. In case of shifting the hostel from Eluru to any ware of Andhra Pradesh the contractor should be provided his catering services within the contract period**

SD/-

CENTRE INCHARGE
SAI, STC, ELURU (W.G.DIST) AP.

I/We accepted the above said terms & Conditions,

